

**CDA Board Meeting Agenda**  
Jan 18, 2015

**Open Meeting** – Meeting opened at 2:15 pm Call meeting to order. Thank Board members for coming.

**Minutes** – minutes read by Bobbie from Nov16, 2014 approved as read

**Treasurer's Report** – Robyn Bank balance as of Jan 1, 2015, \$7804.83. IRS tax forms have been sent by email. 1099's have been mailed. There are volunteers needed to audit the books. Robyn also present the proposed budget. See attached.

**Committee Reports** – **IF YOU ARE CALLED ON—save time—keep it short—present only the issues that require Board attention**

Empty Bowls – Debra/Joyce: Bill Pinkham donated #600 of clay. (Clay can be fired to cone 10).

THANK YOU BILL for all your hard work pugging the clay and donating it to empty bowls.

Discussion on how members could sell tickets options discussed including members purchasing tickets then selling them or getting tickets and turning in money once tickets have been sold. It was decided to allow members to acquire tickets and turn in money after they were sold.

Ticket can be purchased from empty bowls from members, through the web using PAY PAL or at the following locations: The Narrows, Creative Wedge, Tin Soldiers, and the bookstore at Wesley College.

It was noted that additional volunteers are needed for clean up

Number of bowls that have been donated this year will be added to email when announcements are made about bowl rolls or when reminders are going out to encourage members to contribute bowls. ALL bowls are welcome there is no minimum and all go to a good cause.

Workshops – There is a workshop next Sunday 10-2 agate ware and trimming techniques

Shows – Robert: Next show is at Red Wing Park as they celebrate the Cherry Blossom festival. One day event open(3-29-15) to 6 to 10 participants. The fee is approx. \$25, with no additional expenses. The participants need to provide a 6 ft. table

Artist in park will be held in Sept 10 picnic tables are available. There is a 30% fee up to \$170. It is a 2 day event

Newsletter – Fred: “Artist Gallery” would like CDA to participate in a month long show in Sept 2015. Discussion followed on whether to jury the participants or not (approx. 20 participants). It was decided to have the members participate in a jurying process. Robyn, Fred and Joyce agreed to form a committee to discuss and set a plan for this process. More information to come.

Newsletter will be sent to Trish and she will post it on the web site rather than sent to each individual member

Website – Trish: no report

Membership – Ronda: no report

Social Media – Meghan: no report

Hospitality Chair – Pauline: Pauline indicated that she does not have room to store lg coffee pot at her home. It was decided that for meeting there would be light refreshments without coffee and coffee would be made available at workshops. Debra agreed to bring needed objects from storage unit

Publicity Chair – Jim Alexander:

Exhibitions – ?:

### **Old Business**

Robyn – CDA info card update –no need

Budget was presented by Robyn voted and approved as written see attached

At large Board members Debbie Lamborn and Janet Drew

### **New Business**

Inventory assessment manager

Need for audit

Tickets

Business with “Artist Gallery”

NOTE: Due to time constraints, we may not ask for a report from each chair. If we do ask for your report, please give us the score, but not the play-by-play. If your area has issues that need Board consideration, please let me know before the meeting so that we can dedicate time to help resolve them.

### **Adjourn**

**2:55**

CDA General Meeting, Jan 18, 2015

**Open Meeting** – Lynne opened meeting

**Minutes** – approved without reading

**Treasurer's Report** –

Robyn Bank balance as of Jan 1, 2015, \$7804.83.

IRS tax forms have been sent by email. 1099's have been mailed.

There are volunteers needed to audit the books. Suzanne agreed to audit books

Robyn also presented the proposed budget. See attached.

**Committee Reports** – Save time—keep it short—report only info that is new since the June newsletter

Empty Bowls – Joyce:

Bill Pinkham donated #600 of clay. (Clay can be fired to cone 10). THANK YOU BILL for all your hard work pugging the clay and donating it to empty bowls.

Have had 2 bowl rolls already with 4 more scheduled. Jan 31@WC Feb 7, 14@Debra's house ? last date.

Robyn has ticket for Empty bowls

Ticket can be purchased from empty bowls from members, through the web using PAY PAL or at the following locations: The Narrows, Creative Wedge, Tin Soldiers, and the bookstore at Wesley College.

Added to PayPal is an opportunity to also provide additional donation to EMPTY BOWLS

It was discussed and agreed upon that at some point /place there would be an opportunity to sign up for an email reminder of next year's Empty Bowls. The sign up would be on a computer device so the emails addresses would be accurate rather than having them written down and difficulty transcribing correctly

Workshops – There is a workshop next Sunday 10-2 agate ware and trimming techniques

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Artist in park will be held in Sept 10 picnic tables are available. There is a 30% fee up to \$170. It is a 2 day event

Newsletter Fred: Please have items to Fred by the first of the month

Budget was voted and approved as presented

Chris Stevens is no longer an instructor at the Lynnhaven Studios. Mary Sue Tigler will be teaching the adult Tuesday and Wednesday afternoon classes.

Janet Drew was featured in the Suffolk Magazine

**Old Business**

NOTE: In order to keep the business portion of general meetings to a tolerable minimum, we'll ask for a report only from chairs who directly interact with membership that month. In any given month, that may include shows, newsletter, website, publicity, or even Empty Bowls, etc.

**New Business**

New General Meeting only Feb 22, room being reserved by Debra

It was decided that there was not a need for an inventory asset coordinator however specific items would be kept track of by the committee chair persons.

Projector will be the responsibility of the Workshop chair, Hospitality will keep track of the coffee pot and paper products. Debra will determine how many existing bowls are available for empty bowls

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